

Company regulations

1 General Provisions

1.1 Purpose

These company regulations are intended to ensure safety, order, and the uninterrupted operation on the company premises, as well as to protect persons, property, and the company's operational infrastructure.

1.2 Scope of Application

These Operating Regulations apply to all persons who are present on the premises or perform activities there. They apply in particular to organisers, exhibitors, tenants, their employees, and engaged partners and service providers (hereinafter collectively the "Users"). They also apply to employees of the Operator and its group companies insofar as they work on or use the premises; provisions which by their nature concern external Users only do not apply to employees of the Operator. Safety and operating instructions issued by the Operator and its agents must be complied with.

1.3 1.3 Definitions

Operator means MCH Exhibitions & Events GmbH, Basel (hereinafter the "Operator").

Premises means all buildings, facilities and areas which the Operator uses, leases, manages or otherwise controls permanently or temporarily in Basel and Zurich. This also includes outdoor areas as well as access roads, paths, delivery zones and parking areas insofar as they serve operations.

Agents include in particular security services, operating staff and service providers engaged by the Operator.
Written form means a signed document (handwritten or with a qualified electronic signature), unless the Operator expressly declares otherwise.

Text form means a legible declaration on a durable medium, e.g. e-mail, Serviceshop/tool confirmation, or a comparable electronic message.

Responsible party is the User who causes the situation, initiates the activity, or has actual control over the object/process. If the responsible party cannot be identified with reasonable effort, the User to whom the object can be attributed or who initiated the activity shall be deemed responsible.

1.4 Duty to inform

Anyone who deploys persons on the premises or causes their activities shall ensure that these persons are informed, prior to

commencing work, of the rules of these Operating Regulations relevant to them as well as the interface requirements pursuant to Section 4, and that they comply with them.

1.5 Hierarchy and supplementary rules

Official requirements, permit conditions, site-/event-specific rules (e.g. Technical Regulations, security concepts, construction and logistics requirements, Safety Bulletins) as well as instructions communicated on site by the Operator take precedence over these Operating Regulations in the event of a conflict. Otherwise, these Operating Regulations apply in addition to contractual agreements with the Operator.

1.6 Deviations

Deviations from these Operating Regulations require an express agreement in written form with the Operator, unless the Operator expressly declares otherwise. Operational safety and operating instructions as well as approvals by the Operator (e.g. approvals for fog, hot works, private WLANs) may be issued at any time in text form and must be followed by the Users.

1.7 Amendments

The Operator may amend these Operating Regulations for objective reasons (in particular due to changes in safety, operations, organisation or legislation). The current version will be communicated appropriately and shall apply from the communicated date. Previously agreed deviations in written form remain reserved.

1.8 Languages

These Operating Regulations are provided in German, English and French. The German version is binding. The English and French versions are for information purposes. In the event of discrepancies or differences in interpretation, the German version shall prevail.

2 House rules, instructions and inspections

2.1 House rights and right to issue instructions

The Operator holds house rights on the premises. Within the scope of these house rights, the Operator coordinates operational organisation and security procedures. Safety and operating instructions issued by the Operator and its agents must be followed immediately.

2.2 2.2 Inspections and documentation obligations

The Operator is entitled to check compliance with these Operating Regulations on a random or case-related basis. It may request safety-relevant documents insofar as this is necessary to ensure safety, maintain operations or fulfil legal/official requirements (e.g. security concept, material certificates/fire behaviour, operating and training certificates, permits/authorisations required by law or authorities). The Operator may provide such documents to competent authorities in the legally permissible and necessary scope in the event of an incident or to fulfil corresponding obligations.

2.3 Measures in the event of violations or hazards

In the event of hazards or material violations, the Operator may take objectively justified measures, in particular: (i) prohibit or temporarily interrupt activities; (ii) withdraw access or driving authorisations; (iii) demand the removal of impermissible objects or installations and, in urgent cases, have them removed at the Responsible Party's expense; (iv) charge necessary additional services (e.g. security, cleaning, disposal, technical inspection) according to effort; and (v) expel persons from the premises. Further rights arising from contract or law remain reserved.

2.4 Right of access of the Operator

The Operator as well as its employees and agents are entitled to enter all areas of the premises, including rented areas, stands and structures, insofar as this is necessary to fulfil operational, safety or legal duties, to carry out inspections, to remedy malfunctions, to provide contractually owed services, to perform maintenance or repair work, or to avert hazards.

Where possible, the Operator will announce entry in advance. In urgent cases (in particular in imminent danger), entry may take place without prior notice. Users shall ensure that safety- and operation-relevant installations (e.g. connections, connection boxes, floor boxes, distributors, fire alarm and safety equipment) are accessible at all times and, upon request, name a responsible contact person during set-up/dismantling and event operations.

If access to rented areas, stands or structures is required to fulfil the purposes stated in this Section 2.4, Users shall ensure that access is provided within a reasonable period (in particular by an available contact person and the ability to open). If access cannot be obtained in time for reasons within the Users' sphere of influence (e.g. locked stand, no reachable contact person), the Operator is entitled to enable access in an appropriate manner (e.g. opening by specialist personnel/locksmith). Where practicable, this shall be done after prior contact and with appropriate documentation. The Responsible Party bears the resulting costs; otherwise, Section 19 applies. No duty of care of the Operator is thereby established.

3 Access and entry by vehicle

3.1 3.1 Authorisation to enter

Access to the premises is permitted only to persons who are authorised to do so. The Operator is entitled to request persons who do not possess valid access authorisation, or cannot provide proof thereof, to leave the premises.

3.2 Access control and access media

Upon request, access authorisation must be proven at any time by suitable evidence. Evidence includes in particular access media or

authorisation records issued by the Operator, such as physical or electronic badges, work orders, registrations in access systems or other forms of access control recognised by the Operator.

Access media serve exclusively for identification and access control; they are personal or otherwise clearly assigned and may not be transferred or handed over to third parties. Accompanying persons without their own access authorisation may not be brought along.

Where physical access media are issued, they must be worn visibly while on the premises. Access media are valid only for the defined period and purpose. Upon expiry, physical access media must be returned in accordance with the Operator's instructions; electronic or system-based access authorisations will be deactivated.

Loss of a physical access medium must be reported immediately; the Operator may charge a fee for issuing a replacement.

3.3 Security checks

For security or operational reasons, the Operator may carry out or arrange checks (in particular identity/authorisation checks and—where appropriate—bag/luggage, material and vehicle/cargo checks). Anyone who refuses to cooperate with a lawful check may be denied access or expelled from the premises.

Carrying or keeping items that may endanger persons or impair safe operation is not permitted (e.g. weapons, ammunition, pyrotechnic items or similarly dangerous items). Exceptions apply only if (i) the Operator approves this in advance in text form, (ii) applicable legal requirements are complied with, and (iii) appropriate security measures are taken (e.g. secured/storage-controlled access).

3.4 Vehicles: access and vehicle authorisations

Vehicle-related access/entry authorisations apply exclusively to the approved vehicle and the specified licence plate. They apply only for the specified period and purpose. Transfer, duplication or other misuse is not permitted. In case of misuse (in particular transfer, duplication or use for an improper purpose), the authorisation will be withdrawn immediately. Further measures remain reserved.

3.5 Animals

Bringing dogs or other animals onto the premises is permitted only with prior approval by the Operator in text form.

4 Service providers and interface requirements

4.1 Services requiring coordination

If services, installations or work on the premises are required that must be coordinated for safety, operational or interface reasons (in particular in the areas of logistics, traffic/delivery, rigging, event technology, technical connections, networks/IT and fire safety-relevant activities), the Operator may, for such reasons, stipulate that these services must, where required, be obtained and/or carried out exclusively via the Operator and/or via service providers appointed by the Operator.

4.2 Processes and systems

For this purpose, the Operator may designate one or more service providers, coordinate their deployment and define the relevant ordering, notification and processing procedures (in particular Serviceshop, logistics tool, access/vehicle entry systems, technical registrations). Users must comply with the communicated processes and provide the required information in due time and in full.

4.3 Use of third parties

If the Operator allows, in individual cases, the use of own or third-party service providers engaged by Users, this applies only with prior approval by the Operator in text form and under the conditions set by the Operator (in particular evidence of qualification, safety, insurance, material conformity, interface compatibility, time slots/workflows). There is no entitlement to approval.

4.4 Interface standards

To ensure orderly and safe operations, the Operator is entitled to define and adjust binding interface requirements (e.g. technical standards, connection/assembly specifications, inspection and approval processes, coordination of time slots and traffic routes). Users shall ensure that any third parties they engage also comply with these requirements. Where certain processes, systems or service providers are specified for implementing such requirements, they must be used on a binding basis.

5 Insurance

Users are obliged to maintain adequate insurance coverage at their own expense for their activities on the premises. Depending on the nature and scope of the activity, this includes in particular public/private liability insurance, property insurance (including theft) and, where relevant, transport insurance.

Before and during the activity, the Operator may request proof of insurance (e.g. insurance confirmation/policy extract), in particular in the case of risky activities, installations, structures, the use of work equipment/vehicles or activities with increased potential for personal injury or property damage.

If evidence is not provided, or not sufficiently provided, despite a request, the Operator may, based on its house rights, prohibit or interrupt the activity or make it subject to conditions.

6 Logistics

6.1 Transport and handling of goods

Users are generally responsible themselves for transporting their goods to, on and from the premises. Interface requirements pursuant to Section 4 remain reserved, in particular regarding the coordination of traffic routes, checkpoints, time slots and occupational safety. This also applies to packing (order picking) as well as loading and unloading. The Operator does not provide transport services on the premises.

If and insofar as the Operator stipulates, pursuant to Section 4, the involvement of a specific logistics service provider, loading/unloading and transport on the premises must be carried out accordingly. Deviations require the Operator's prior approval in text form.

Services may be ordered for a fee via the Operator's Serviceshop. Deliveries and collections must be registered via the logistics tool specified by the Operator. The interface requirements pursuant to Section 4 apply (in particular zones/checkpoints, time slots, blocked times and traffic management). Booking multiple time slots without a concrete delivery or collection requirement ("as a reserve") is not permitted; the Operator may cancel time slots booked abusively and/or charge a fee.

When registering, it must be stated whether the goods are perishable, live animals, live plants, or goods with special requirements (e.g. oversized). The Operator issues a registration slip to the registering party and usually transmits it electronically.

Electronic deliveries (e.g. by e-mail) are deemed to have been made as soon as the message can be retrieved within the recipient's sphere of influence. The recipient must ensure that communications from the Operator can be received (e.g. correct address, no spam filtering).

Deliveries/collections may be cancelled or changed free of charge up to 48 hours before the allocated time slot ("cut-off time"). The Operator may charge an additional fee for later changes. The cut-off rule applies only to properly booked time slots; abusively booked time slots may be cancelled regardless.

Goods handling may take place only via the checkpoints defined by the Operator and is governed by the Operator's access plans (interface requirements pursuant to Section 4). In the case of cross-border goods transfers, Users are responsible themselves for customs clearance, declaration and timely payment of duties and taxes domestically and abroad. Controls by competent authorities may occur; affected Users shall provide the required cooperation and ensure that third parties they engage cooperate accordingly.

6.2 Storage

Storing goods, material, work equipment and other items on the premises is permitted only with the Operator's prior approval in text form, unless expressly released storage areas are used.

Goods may be stored for a fee in accordance with the interface requirements under Section 4. Services may be ordered via the Serviceshop.

Parking containers and swap bodies in delivery zones is not permitted. Parking spaces may—if available—be rented for a fee. The conditions/prices published in each case are decisive.

6.3 Shipping services

The Operator does not offer shipping services (such as freight forwarding, freight, post, courier). Such services may be obtained for a fee via the Serviceshop in accordance with the interface requirements under Section 4. All shipments must be addressed in accordance with the process specified by the Operator. As a rule, the Operator does not accept shipments unless it expressly agrees to do so in individual cases.

6.4 Cranes, forklifts and lifting platforms

To protect persons and property, the Operator may, pursuant to Section 4, stipulate that cranes, forklifts, lifting platforms and comparable equipment (hereinafter “industrial trucks”) may be obtained and used on the premises only via a service provider commissioned by the Operator. The Operator may use one or more service providers for this purpose.

Exceptions allowing the use of industrial trucks provided by Users are permitted only with the Operator’s prior approval in text form. The application must be submitted in text form. The applicant confirms and warrants that the vehicles used:

- are in perfect technical condition, operationally safe and approved for use on the premises;
- are operated only by qualified persons (appropriate training/competence certificate on request);
- and
- are covered by sufficient third-party liability insurance that covers damages arising from use on the premises (proof on request).

Own industrial trucks may be used exclusively for the permitted use within the assigned operational areas and for the necessary inbound and outbound journeys via the traffic routes approved by the Operator.

For safety reasons, loading/unloading and transports from delivery zones to the stand are generally carried out by the logistics service provider commissioned by the Operator in accordance with the interface requirements under Section 4. Exceptions are permitted only after case-by-case review (e.g. bulk goods, art, special transports) and in close coordination with the Operator.

The Operator is entitled to carry out random checks. In the event of violations or justified safety concerns, the Operator may require a technical inspection for a fee by a specialist designated by it and prohibit further use until approval is granted.

If crane work becomes necessary, the Operator must be informed at an early stage.

6.5 Lifts

The lift dimensions and maximum permitted load are posted in the lift and must be complied with. The Operator designates the lifts that may be used. There is no exclusive use. Lifts must be used carefully and considerately; damage may be charged to the Responsible Party.

7 Safety

7.1 Occupational safety and health protection

Safety and operating instructions of the Operator as well as orders of the competent authorities regarding occupational safety and health protection must be complied with. In the event of violations or hazards, the Operator may take appropriate and necessary measures, in particular:

- prohibit or temporarily interrupt activities;
- expel persons from the premises;
- require additional protective measures.

7.2 Traffic routes

Traffic signs and signals must be observed. The premises may be driven on with vehicles and vehicle-like devices only where this is expressly permitted.

Drivers must show the greatest possible consideration for pedestrians. The maximum speed limit is 10 km/h (or lower as indicated by signage). Clearance heights lower than 4.00 m are signposted.

Motorised vehicles must switch off the engine when stopping (e.g. during loading and unloading).

Riding bicycles, scooters/trotinetts and their electrically powered variants in hall areas and delivery zones is not permitted. During events and during event-related set-up and dismantling phases, this ban applies without exception to all persons. Expressly ordered operational exceptions by the Operator remain reserved.

Winter services on the premises are limited.

7.3 Parking

Delivery zones must be kept accessible at all times. Vehicles or objects that block delivery zones may be removed or towed at the Responsible Party’s expense.

Parking is permitted only in the marked spaces for the respective vehicle type and only for the duration of the activity on the premises. The number of parking spaces is limited. Parking in halls and in basement levels is generally not permitted unless the Operator determines otherwise. Additional requirements (e.g. parking garages, tariffs, access rules) arise from the parking regulations or postings/instructions of the Operator and must be complied with.

7.4 Protective devices and general duty of care

Users shall take all reasonable measures to ensure that persons and property do not suffer damage due to their actions or omissions.

The Operator may make the use of certain materials, work equipment or devices subject to prior approval, in particular where safety or fire protection risks exist.

7.5 Structural integrity, stability and loads

Structures, stands, podiums, stages, grandstands, temporary constructions, suspensions and the placement of heavy exhibits must be stable at all times and may not exceed the permissible floor, ceiling and suspension loads and the technical requirements communicated by the Operator.

The Operator may require structural calculations, load plans, drawings, assembly and securing concepts as well as operating/competence certificates before construction and/or commissioning, in particular for:

- multi-storey or elevated constructions;
- suspended loads / rigging / special constructions;
- heavy exhibits (e.g. vehicles, machinery, water basins);
- dynamic loads (e.g. moving exhibits, audience load, show elements).

Such constructions may not be erected or operated without the required approval.

Drilling, dowelling, bonding or other interventions in buildings, floors, ceilings, walls or fixed installations are permitted only with the Operator's prior approval.

In the event of justified safety concerns, the Operator may prohibit or interrupt construction/operation and require an inspection by a specialist designated by it. Cost consequences and liability are governed by Section 19 and the applicable provisions of these Operating Regulations.

In addition to these Operating Regulations, site- or event-specific technical rules may apply (e.g. stand construction regulations, Technical Regulations, exhibitor manuals, project-specific technical instructions). Such special rules take precedence over this Section 7.5

insofar as they concern stability, load-bearing capacity or operational safety and must be complied with.

Where no formal stand construction regulations exist for an event, the technical requirements, approvals and instructions issued by the Operator in individual cases shall constitute the decisive specification of the requirements under this Section 7.5.

7.6 Rigging and event technology

Rigging and event technology services must be obtained or carried out in accordance with the interface requirements under Section 4; the Operator may provide processes, systems and/or service providers for this purpose. Orders/procurement are made via the Service-shop.

The Operator may require evidence and approvals (e.g. load plans, static calculations, assembly concepts, operating authorisations). Without approval, corresponding installations may not be operated.

For loads, suspensions and special constructions, the requirements under Section 7.5 apply additionally.

8 Fire safety

8.1 Smoking / fog

Smoking and vaping (e-cigarettes) are permitted only in the smoking zones designated by the Operator. In indoor areas, at least the statutory smoking ban applies.

The use of fog machines is permitted only with the Operator's prior approval in text form. The Operator may make approval subject to conditions (e.g. coordination with the fire alarm system, times, type of machine).

8.2 Flammable substances, open fire and special effects

The storage, keeping and use of flammable or explosive substances, products and objects is generally not permitted. Exceptions are permitted only with the Operator's prior approval in text form and in compliance with the applicable safety requirements.

Open fire (such as candles, burners, fire pits) indoors is not permitted; outdoors, open fire is permitted only with the Operator's prior approval.

Pyrotechnics, party fountains as well as spark and flame effects are not permitted without the Operator's prior approval in text form and any legally or officially required permits/authorisations. Such effects are generally not approved indoors; exceptions are granted only following a risk assessment and subject to conditions (e.g. distances, shielding, fire watch, material certificates).

Work requiring a legal or official permit/authorisation under applicable regulations must be reported to the Operator in good time. Users shall obtain the permit/authorisation in good time and provide evidence to the Operator upon request. Costs and fees shall be borne by the Responsible Party unless otherwise agreed.

8.3 Escape routes and firefighting equipment

Emergency exits, escape routes, stairs, stair landings, traffic routes, manual call points and firefighting equipment as well as technical facilities must be kept clear and accessible at all times. This also applies to access routes for emergency services over their full width.

Restricted areas defined by the Operator must be observed. Temporary parking or storage in escape routes or restricted areas is not permitted.

In urgent cases or if the Responsible Party does not act in time, the Operator may remove or have objects removed at the Responsible Party's expense; otherwise, Section 19 applies.

8.4 Hot works

Hot works (e.g. welding, cutting, grinding, soldering, work with open flame or significant heat/sparks) are permitted only with prior approval (hot work permit) by the Operator in accordance with Form 1630 (as amended from time to time).

The hot work permit shall specify at least the work location and period, the responsible person, protective measures, as well as fire watch and post-work inspection. Hot works are not permitted without an issued hot work permit.

An appropriate fire watch must be provided during hot works. After completion, a post-work inspection must be ensured (duration depending on risk). In the case of increased risk, the Operator may, pursuant to Section 4, stipulate that the fire watch must be provided by a service provider appointed by the Operator.

8.5 Fire loads, decorations and materials

Decorations and temporary design elements (in particular curtains, textile coverings, foam plastics, wall and ceiling claddings as well as room partitions) must not impair the safety of persons. In particular, they must not obstruct escape and rescue routes, exits, rescue signs, emergency lighting as well as fire alarm, extinguishing and smoke/heat extraction systems or impair their function.

Flammable decorations are not permitted in escape and rescue routes. In rooms with public traffic, decorations may be made exclusively of materials in fire behaviour group RF2. The materials used must neither drip while burning nor cause significant smoke or toxic gas development in the event of fire.

Deviations (in particular the use of materials in fire behaviour group RF3) require the Operator's prior written approval. This requires suitable proof of fire behaviour (in particular a classification report pursuant to SN EN 13501-1 or proof of the fire code number [BKZ] by test report or certificate from a recognised or accredited body) and the ordering of appropriate compensatory measures (e.g. quantity or area limitations, covering or encapsulation, organisational measures such as fire watch or additional inspections).

The fire safety properties must be maintained throughout the entire period of use. Subsequent treatments, cleaning or modifications must not impair compliance with the above requirements.

8.6 Lithium batteries

Charging, storing and providing lithium-ion batteries (e.g. e-bikes, e-scooters, power stations, battery packs) is permitted only in areas approved by the Operator and in compliance with the Operator's requirements.

Damaged, swollen or overheated batteries must not be stored or charged in buildings. Such cases must be reported to the Operator immediately; further handling shall follow the Operator's instructions.

8.7 Conduct in the event of an incident

In the event of an incident (in particular fire, smoke development or evacuation), the notices communicated on site as well as instructions from the Operator, the security service and the competent emergency forces must be followed immediately and in full.

For events, the applicable security/emergency concept also applies. Its requirements must be observed with priority, unless instructions from the Operator or emergency forces in the specific incident conflict.

Escape and rescue routes must be kept clear at all times. Designated assembly points must be reached immediately. Re-entry into evacuated areas is permitted only after express clearance.

9 Technical connections

If Users require one or more technical connections (e.g. water, wastewater, electricity) to carry out their activities on the premises, these must be ordered for a fee via the Serviceshop.

All connections, connection boxes, floor boxes, distributors and branches must be accessible at all times to the Operator and its agents. Objects or goods blocking access must be removed immediately by the Responsible Party upon request by the Operator.

If necessary to avert danger, restore operational safety or ensure accessibility, the Operator is entitled to remove or have such objects removed at the Users' expense; otherwise, Section 19 applies.

10 Compressed air

A central compressed air network is available on the premises, which is put into operation when utilisation is sufficient. Users may set up and install third-party compressors independently only with

the Operator's prior approval in text form. The Operator may make approval subject to technical and safety-related conditions.

11 Networks

11.1 Communication

The Operator has communication networks. Transmissions of voice, data, images, etc. can be fed via the Operator's network into the public network. It is also possible to establish a point-to-point connection. Main feeder lines may be installed only by service providers commissioned by the Operator.

11.2 WLAN

The premises are equipped with publicly accessible and closed wireless networks (WLAN). When using these WLAN networks, the terms of use of the Operator or the provider must be observed.

To ensure trouble-free operation of these networks, Users may use private WLAN systems of any kind (conventional networks with/without internet access, tethering, controls, presentation technology, wireless direct print, surveillance systems, etc.) only with the Operator's prior approval in text form. The Operator may make its approval subject to conditions.

If operation of a private WLAN system causes interference or outages of the Operator's WLAN network, that of other Users or a third party, the Operator may require suitable measures to eliminate interference, in particular changing the configuration or shutting down the interfering WLAN system. If the User does not comply, the Operator may, within the scope of its house rights, eliminate the interference by technical measures or interrupt operation of the private WLAN system, insofar as this is necessary and appropriate to eliminate the interference. Costs are borne by the Responsible Party; otherwise, Section 19 applies.

12 Maintenance and repairs

Users must tolerate maintenance and repair work on or in the immediate vicinity of the premises insofar as this work is necessary or operationally required and the associated effects are reasonable for Users.

The Operator endeavours to minimise impairments as far as possible and, where practicable, informs in advance about known impacts relevant to use (in particular regarding accessibility, traffic management and the surrounding area).

Further event-specific rules remain reserved, in particular regarding third-party construction projects or works in the vicinity of the premises.

13 Cleaning and waste disposal

13.1 Cleaning

The Operator is responsible for cleaning the premises, unless different rules apply for certain areas or uses.

13.2 Waste disposal

Users are responsible for the proper recycling and disposal of their waste and the waste of third parties engaged by them. The Operator provides collection containers on the premises for separated collection. If Users wish to use these collection points for recycling and disposal, the Operator charges a disposal fee.

The proper disposal of bulky and special waste is not possible via the collection points on the premises. Users may commission the Operator, against payment of a fee, to dispose of such waste properly. The Operator may make acceptance of the order dependent on an advance payment.

Depositing any kind of waste outside the collection points on the premises is not permitted. In the event of a violation, the Operator will charge Users the costs for improper recycling and disposal of waste.

14 Ecological sustainability

Within the scope of their activities on the premises, Users contribute to the careful use of resources and the minimisation of environmental impact. Beyond legal requirements, they support the Operator's sustainability goals insofar as these lie within their sphere of influence. In the following areas—where relevant to the respective activity—the highest possible standard is sought:

- Efficient use of energy and infrastructure provided by the Operator and sparing use of resources (e.g. reducing idle running, using energy-efficient devices, sparing use of water).
- Reduction of climate-damaging emissions and other air pollutants; avoidance of unnecessary inbound and outbound journeys; minimisation of noise and light emissions where controllable.
- Use of low-pollutant and resource-conserving materials, durable products and energy-efficient technologies; preference for short transport routes and local suppliers where economically and organisationally reasonable.

The Operator reserves the right to engage in dialogue with Users to gain insight into their measures and planned steps in the above areas and to provide suggestions for further improvement.

15 Waste concept and circular economy

The Operator aims to achieve near-zero-waste operations on the premises by 2030. This goal can only be achieved through the active participation of all Users. Users undertake to comply with the waste concept specified by the Operator and, in particular, to implement the following principles:

- Waste must be avoided as far as possible. Materials and products should be reused wherever possible. Unavoidable waste must be collected separately in accordance with the Operator's requirements and recycled.
- Only the collection points, collection systems and containers provided by the Operator may be used. Independent disposal outside this infrastructure—in particular leaving or depositing materials in halls, corridors or other areas—is not permitted.

If Users violate interface requirements or processes, the Operator may take the measures required to restore orderly and safe operation and charge the resulting effort/costs to the Responsible Party; further rights remain reserved.

16 Surveillance and data protection

The premises are monitored by the Operator for the purpose of operational safety and the protection of persons and infrastructure. Monitoring may also take place at certain locations via video systems. The use of video systems is indicated by appropriate notices. Depending on local conditions and operational requirements, video surveillance may also take place in indoor areas (e.g. halls, entrance and traffic areas) and may be supplemented during events by temporary systems.

Details regarding video surveillance (in particular purposes, legal basis, retention period, data subject rights and recipients) are set out in the data protection notices and/or the Operator's video surveillance regulations. Recordings are passed on to authorities or third parties only to the extent permitted by law (in particular upon corresponding order or where necessary to safeguard overriding legitimate interests, e.g. in case of suspicion of criminal offences).

17 Rights of third parties

17.1 Use of music

Users who publicly play music on the premises or arrange for live music to be performed shall ensure that all required rights and

licences (in particular vis-à-vis collecting societies) as well as any legally or officially required permits are in place and that any fees are paid in due time.

If third parties assert claims against the Operator that are attributable to unlawful music use or the failure of such Users to pay owed fees, these Users shall indemnify the Operator to the extent permitted by law.

17.2 Use of drones

The operation of drones and other unmanned/remote-controlled aircraft (including model aircraft) on or above the premises (including indoors) is generally not permitted. Exceptions are permitted only if the Operator allows operation in advance in text form. There is no entitlement to such permission.

If the Operator exceptionally grants permission, this applies exclusively on the condition that Users conduct drone operations fully in compliance with the law. In particular, prior to operation Users must: (i) ensure permissibility under applicable aviation regulations, (ii) obtain and, upon request, provide evidence of all required official permits/authorisations/approvals, (iii) review geographical flight restrictions, and (iv) comply with applicable data protection requirements (including information duties, purpose limitation, data minimisation and rights of affected persons).

Operation over crowds or in their immediate vicinity is also generally not permitted. An exception may be considered only if Users provide the Operator in advance with evidence of the required official permits/authorisations (in particular for operation in the specific category) and a suitable safety and data protection concept, and the Operator expressly permits the operation in text form.

The Operator may make permission dependent on the prior submission of further evidence (e.g. remote pilot qualification, registration/operation records, insurance proof, safety/flight concept, evidence of external approvals) and may set conditions. The Operator may revoke permission at any time for safety or operational reasons; further rights remain reserved.

18 Compliance with laws

Users are responsible for complying with all legal and official requirements applicable to their activities (in particular occupational safety and health protection, working and rest times, foreign

nationals and residence law, reporting and permit obligations, social insurance, taxes/customs, environmental and disposal regulations and data protection).

In particular, Users shall ensure that no illegal employment occurs and that all employees and third parties engaged by them are properly registered, authorised and instructed. Required permits/authorisations must be obtained in good time and provided to the Operator upon request.

Users shall ensure that third parties engaged by them also comply with these requirements and shall indemnify the Operator upon first request against third-party claims and official complaints insofar as these are attributable to a breach of duty by Users or their engaged third parties.

19 Liability, custody and reimbursement of costs

19.1 Priority of contractual provisions

Insofar as individual contractual agreements with the Operator (e.g. rental, usage or event contracts) contain liability provisions, these take precedence. Otherwise, this Section 19 applies additionally.

19.2 No custody / Users' duty to secure

The Operator assumes no duty of custody for goods, materials, work equipment or other items of Users or third parties on the premises. Users are responsible themselves for safeguarding their property and their area of responsibility.

19.3 Liability of the Operator

The Operator is liable for damages caused by it or its agents in accordance with the statutory provisions. Any prior exclusion of liability for unlawful intent or gross negligence is excluded.

To the extent permitted by law, the Operator's liability for slight negligence is excluded; mandatory liability provisions, in particular for personal injury, remain reserved.

19.4 Liability for operational interruptions / systems

The Operator endeavours to ensure proper operation. For interruptions, malfunctions or restrictions (e.g. access systems, logistics processes, technical connections, networks/WLAN), the Operator is liable only in accordance with Section 19.3, to the extent permitted by law.

19.5 Reimbursement of costs / indemnification

Expenses and costs incurred by the Operator due to violations by Users, disruptions/hazards caused by Users, or measures taken under these Operating Regulations may be charged to the Responsible

Party according to effort, insofar as objectively **justified. Further claims arising from contract or law remain reserved.**

20 Governing law and place of jurisdiction

These Operating Regulations are governed by Swiss law.

To the extent permitted by law and unless mandatory jurisdictions or deviating contractual agreements exist, the place of jurisdiction for disputes in connection with these Operating Regulations is the Operator's registered office.